### **Professional summary**

### **Siva Bala bhadrapatruni**

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* 7+ Years of experience in SharePoint Administration including Installation, Maintenance and Configuration.
* Expertise in migration process from MOSS 2007 to SP 2010 and SP 2010 to O365/SP 2013.
* Expertise in MS Project Server 2007/2010/2013,Just a approached knowledge with 2016, MS SharePoint Server 2007/2010/2013 including analysis, design, planning, implementation, upgrade and migration,
* Support and training for all user types - Team Members, Project Managers, Resource Managers and Executives
* Expertise in creating, configuring and customizing Web Application, Team Sites including Site Collection, Lists, Document Libraries, Content Types and Custom Lists
* Expertise in configuring Search, Excel Services, and User Profile Management in MOSS 2007 and SP 2010/SP 2013.
* Experience with SharePoint Designer, InfoPath Forms, Nintex forms, Nintex workflows, Web-Parts, Excel Services and Business data Catalog (BDC), Business connectivity services (BCS).
* Extensively worked on Powershell and STSADM.EXE commands for Administrative tasks and Backup/Restore.
* Hands on installation and Configuration of Storage Point ( Blob Storage software), SharePoint 2010
* Working knowledge of Microsoft Active Directory, DNS and Internet Information Services (IIS) 6.0, 7.0 and 7.5.
* Expertise in Adding/Changing/Removing users and user group permissions for various sites, updating content.
* Experience in Designing and administering SharePoint custom Web-Parts using visual studio.
* Experience in developing Master Pages, Layouts, workflows using SharePoint designer.
* Experience in developing HTML forms and used JavaScript to validate form fields.
* Experience on Managed Metadata, Application services & Taxonomy.
* Experience in Designing and administering SharePoint Web-Parts, Workflows, Layouts, Navigation, Templates and Features.
* Experience to develop the InfoPath Form, Branding/Personalization of sites, Wiki Sites and Blog Sites, creating custom site templates and list templates.
* Participated in rotating 24/7 on-call support for enterprise SharePoint Platforms and coordination with enterprise Shared Technical Services Operations.
* Excellent communication skills when working with team members and can easily interact with the end users.

#### **Technical Skills**

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| **LANGUAGES** | C,C#,VB.NET,SQL,PL-SQL,VB6.0,Javascript,Jquery |
| **SHAREPOINT TECHNOLOGY** | SharePoint Server 2003/2007/2010/2013MS Office SharePoint Server 2007 (MOSS 2007), Microsoft EPM 2010,2013, Windows SharePoint services 3.0(wss 3.0) ,Microsoft SharePoint Portal Server 2010 (SPS 2010),SharePoint Foundation 2010, MS InfoPath 2007/2010/2013 |
| **TOOLS** | CAML Query Builder, MS SharePoint Designer 2007/2010/2013, Microsoft Visual Studio 2003/05/08/10 |
| **DATABASES** | Microsoft SQL server 2000/2005/2008/2012, MS Access, ORACLE 8.0/9i/10g/11g |
| **OPERATING**  **SYSTEMS** | Window Server 2003/2008, Windows 95/98/NT/2000, Vista, Windows 7,MS DOS,UNIX |
| **WEB DESIGN** | Dream weaver, Microsoft FrontPage, Visual Interdev 6.0, Visual Studio .NET 2003/05,ASP.NET,CSS,ADO.NET,AJAX,ASPX |
| **WEB SERVERS** | Internet Information Server (IIS 5.0/6.0/7.0) |

### **Professional Experience**

**Client Name: ALSAC/St Jude Children’s Research Hospital, Memphis Nov 2014 - Present**

**Role: SharePoint Administrator**

St Jude Hospitals is one the leading Pediatric cancer research hospital which treat cancer children free of cost. ALSAC is an awareness and Fundraising body for hospital and I am part of SharePoint team for ALSAC’S ITS.

**Responsibilities:**

* Created and supported E-Commerce solutions for marketing team and Event management team.
* Configured and scheduled SSIS packages with task factory objects to sync inventories from Oracle to SharePoint site.
* Created custom sites, custom views and dashboards leveraging web parts and 3rd party tools like bamboo solutions, magic data view.
* Assisted Legal department and creating a SharePoint solution which acts as bridge between Black Baud (CRM) and respective documents in SP library.
* Supported Marathon team to Sync data daily from SQL server to SharePoint using integration projects in visual studio.
* Customized InfoPath forms to capture data and execute complex business logic.
* Monitored 2010 and 2013 farms and applied Cumulative patches on 2013 DEV, QA and PROD environments.
* Prepared executive reports and implemented MS Project Server 2013 upgrade. Coached and tutored Project managers to use project sites effectively.
* Helped with Project Portfolio classification, prioritization and decision processes. Created executive reports on enterprise-wide project performance.
* Created designer workflows and Nintex workflows for project site based on business logic.
* Used Share Gate migration tool to migrate from 2010 to SP O365/2013.
* Set up permission levels and permissions for individual users for different libraries, and lists.
* Created Web applications, Site collections, Sites. And Configured Shared Service Provider.
* Deployed SP solution packages (Web part, Features, Event Handlers, List Definition, Timer Jobs etc.) using Windows Power Shell.
* Configured Performance Point, Excel, Secure stored, Managed Metadata, UPS, Search Service application etc.
* Performed Backup and restore at Site Collection, Farm, Web application, using Windows Power Shell 2.0 scripting tool, and stsadm.
* Created PowerShell scripts for different SP services
* Designed, set up and created SharePoint team sites and areas for the business.
* Performed full and partial import from AD server to synchronize user profiles and also implementing and maintaining user profile properties, social tagging and rating.
* Configured DNS and SharePoint sites to provide user friendly URL.
* Responsible for Planning and Implementation of Backup and Disaster Recovery Strategies.
* Developed and maintained SharePoint Documentation for installation, configuration, and troubleshoot of all tasks for future reference.
* Generated SSRS reports for each team sites on a weekly basis using subscriptions and deploy the reports on site specific custom dashboards.
* Worked on Search Features including Search Indexing, Search Scopes, Search Results and extensively used Content Search Web Parts on sites for better usability.

**Environment**: Microsoft Office SharePoint Server 2013/2010, Microsoft Project server 2010/2013, Microsoft office SharePoint Designer 2010 2013, IIS 7.0, Windows server 2008, Web Services, , InfoPath, SQL Server 2008, Nintex forms and workflows, Visual Studio 2012.

**Client Name: Amgen, Thousand Oaks, California Sept 2012 – Oct 2014**

**Role: SharePoint Administrator**

Amgen is a US based bio-pharmaceutical company. They have chosen Microsoft SharePoint as their primary Collaboration and Content Management Platform for both their Intranet and Extranet environments.

**Responsibilities:**

* Involved in the Installation, Configuration and Administration of SP 2013 and SP 2010.
* Experience in Migration of SharePoint 2007 to 2010 and Migration of SP 2010 to O365/2013.
* Responsible for designing and implementing Microsoft EPM tool on SharePoint 2010 farm.
* Administered the Project server environment with 50+ project managers and 500+ resources and provided day-day support to PMO office.
* Added custom columns for each departmental project site based on their requirements.
* Created new security groups and synched AD to project server.
* Extensively used PowerShell to perform backup for the farm and restore content database through interface.
* Configured and maintained User Profile service, Managed Metadata service, Search Service, Excel services.
* Deployed various .Net web parts and solutions on 2010 SharePoint Farm.
* Designed and created SharePoint Team sites & Sub sites and customized SharePoint Lists, created Custom Views, Site Definitions and managed permissions at different levels.
* Administration functions including deploying code solutions (.wsp), PowerShell scripts, server management, term store maintenance, taxonomy, content deployment, web and service applications in Central Administration
* Responded to issues in the search service and work with clients, other service managers, and external service providers to bring successful resolution.
* Tested updates of software layer and configured changes to insure they function appropriately and meet performance requirements.
* Used company’s Taxonomy to use as Managed Metadata in SP 2010.
* Created and Configured Document Libraries and Report Center for various sub sites.
* Use SP Designer to create custom pages and display data from SQL database.
* Used Active Directory for creating User, groups and integrated with Central Admin.
* Set up and provided day-to-day end-user support through email, desktop, and telephone support in a highly collaborative team environment.
* Set up permission levels and permissions for individual users and Active Directory groups, libraries, and lists.

**Environment**: Microsoft Office SharePoint Server 2013/2010, Microsoft office SharePoint Designer 2010, Microsoft EPM 2010, IIS 7.0, Windows server 2008, Web Services, , InfoPath, SQL Server 2008.

**Client Name: AIG, Houston, TX April 2010 - Aug 2012**

**Role: SharePoint Administrator**

Implementation of Intranet/Internet sites using SharePoint 2010 for achieving the effective communication and collaboration.

**Responsibilities:**

* Studied and analyzed the Functional Requirements Specifications and System Design Specifications.
* Installed and configured SharePoint 2010/MOSS 2007 server farms on Development, Staging and Production environments and secure deployments.
* Designed and created SharePoint Team sites & Sub sites and customized SharePoint Lists, created Custom Views, Site Definitions and managed permissions at different levels.
* Performed typical administrative activities such as backup, restore, site creation.
* User Profiles & My Site configuration within Central Administration including customizing User Profile Service & Properties
* Worked on Search for enterprise configuration and setup, taxonomies.
* Worked on Shared Service provider to provide services like user profiles, Excel services, BDC and Search services
* Used Capacity Planning tools to decide on the farm topology and hardware sizing.
* Created Web applications, Site collections, Sites. And Configured Shared Service Provider.
* Used Capacity Planning tools to decide on the farm topology and hardware sizing.
* Created Web applications, Site collections, Sites. And Configured Shared Service Provider.
* Designed, set up and created SharePoint team sites and areas for the business.
* Configured DNS and SharePoint sites to provide user friendly URL.
* Patched the farms with latest patches and CU along with PS Config.
* Automated routine SharePoint administrative tasks using Windows PowerShell cmdlets/scripts and developed a tools library for code reuse.
* Worked on Business Data Catalog to integrate business data from backend SQL Server with MOSS 2007 using BDC Meta-Man.

**Environment**: Microsoft Office SharePoint Server 2007/2010, Microsoft office SharePoint Designer 2007, IIS 7.0, Windows server 2008, Web Services , InfoPath, SQL Server 2008.

**Client Name: Wachovia, Charlotte, NC Jan 2008 - March 2010**

**Role: SharePoint Administrator**

Configuring and maintaining SharePoint Intranet environments, Creating New sites as per the requirement and working on user issues.

**Responsibilities:**

* Responsible for Configuring and maintaining Servers in SharePoint Farms
* Includes set up and configuration of SharePoint Services on Servers, maintenance of Web Front End Servers, Indexing Servers and some aspects of maintaining Database Servers and Windows Servers
* Creation and maintenance of Sites and Site Collections, as well as all associated databases and services, such as Shared Services Provider and Extended Authentication Providers if needed
* Implemented Document Management using features such as Site Columns, Security, and Versioning.
* Created Content Management, Site Columns and Content Types to resume schema of columns in different lists of web application.
* Created various form such as Contact us form, and Membership Application Form for different programs by using InfoPath 2007.
* Extensively Worked On Web Parts, Custom List, Document Libraries And Picture Libraries Using SharePoint Object Model.
* Activated and Deactivated Features through STSADM in MOSS 2007.
* Created and modified Master Pages and Content Pages in SP Designer 2007.
* Created and customized Sub Sites, Team Sites, Blogs and Alerts based on company needs.
* Worked on Search Features such as Search Indexing, Search Scopes, Criteria Based Search and Business Data Search using BDC.
* Responsible for Planning and Implementation of Backup and Disaster Recovery Strategies.
* Worked on database programming using stored procedures, views, functions and triggers.
* Network balancing, web farm configuration for servers and management.
* Design of Infrastructure for SharePoint environment.
* Configured Search Scopes and Excel Services in SSP.
* Worked on Active Directory for creating groups and users, and integrated them into SP.
* Gave the Permission to all groups and users in Sites and Sub sites.

**Environment**: Microsoft SharePoint portal Services 2003, MOSS 2007, Microsoft office SharePoint Designer 2007, IIS 6.0, Windows 2003, InfoPath, Microsoft Office Communication Server 2007, SQL Server 2005.

### **EDUCATION QUALIFICATIONS**

Bachelors of Engineering, JNTU India